



Meeting Room Agreement

A copy of this agreement must be given to the Customer/Renter at the time of the reservation, in person or via email. This agreement must be signed prior to the start of the rental.

- The maximum number of persons allowed at one time in the room is 12.
- All catered food orders must be placed 30 minutes prior to the scheduled rental period and must be ordered through ASB.
 - Catered food is available after 12:00 PM Monday through Saturday.
 - Attached are the menus of our approved food vendors.
 - A 20% service charge will be added to the total food invoice.
 - No outside food is allowed.
- Selling of any products in the store is prohibited.
- Payment must be made at the end of the rental time and will include any additional time spent in the room and any food charges. The current room rental charge is \$25.00 per hour.
- Renters will be responsible for any items in the room that are damaged during the rental period.

A Special Blend will provide:

- Chairs
- Tables
- Optional TV with HDMI cord
- Service with a smile

Renters Name _____ Phone _____

Renters Signature _____ Email _____

Rental Date _____ Time _____

Manager _____ Date _____